



CITY OF AUSTIN
PRICE SUBMITTAL

PRINTED FORMS

SOLICITATION NO.:IFB 8700 APC1004REBID1

PROCUREMENT SPECIALIST :ANNIE ATWOOD

Special Instructions: Offerors must use this Price Submittal Sheet to submit pricing. Be advised that altering the Price Submittal sheet or taking exceptions to any portion of the solicitation may jeopardize acceptance of your Offer.

The quantities noted below are estimates and not a guarantee of actual volume. The City does not guarantee the purchase of the quantities listed, actual purchases may be more or less. Quantities are provided as a guide based on historical or anticipated usage. Order quantities will be as-needed and specified by the City for each order.

A bid of "0" (zero) will be interpreted by the City as a no-charge (free) item and the City will not expect to pay for that item. A bid of "no bid" or no response (space left blank) will be interpreted by the City that the Offeror does not wish to bid on that item. Be advised, a "no bid" or no response may be considered as non-responsive and may result in disqualification of the bid.

Prices offered on the price submittal sheet shall be all inclusive of fees not expressly allowed in the scope of work. The Offeror shall not charge separately for administrative, overhead, per diem, and shipping or transportation costs (travel time, fuel surcharges, mileage, stop-fee, etc.) to deliver services or items to the Austin, Texas area. The Offeror shall provide all tools, labor, travel, and equipment necessary to perform the services required under this contract.

The City reserves the right to award a single contract based on overall low cost or multiple awards based on individual or categories/groups of specific line items, cost, or any criteria or combination deemed most advantageous to the City.

CATEGORY 1 - PRINTED FORMS

ITEM NO.	COA FORM #	ITEM DESCRIPTION	ESTIMATED ANNUAL QUANTITY	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
1	PD-0009B	CRIME SCENE LABEL; 500/BOX	2	BX	\$121.25	\$242.50
2	PD-0010	ASSAULT VICTIM STATEMENT; 500/CASE	20	CS	\$193.40	\$3,868.00
3	PD-0015	STICK "CHAIN OF CUSTODY" LABEL; 2,500 CASE	20	CS	\$-	\$-
4	PD-0029	FINGERPRINT CARD; 1,000/CASE	50	CS	\$-	\$-
5	PD-0037	OVERTIME/COMPENSATORY FORM; 500 BOX	50	BX	\$-	\$-
6	PD-0037B	OUTSIDE OVERTIME ASSIGNMENT FORM; 500/BOX	2	BX	\$-	\$-
7	PD-0056A	JUVENILE ARREST CARD; 250/BOX	4	BX	\$176.25	\$705.00
8	PD-0068	IMPOUND WRECKER SELECTION REPORT; 1,000/BOX	42	BX	\$124.78	\$5,240.76
9	PD-0069A	LEAVE REQUEST; 250/BOX	4	BX	\$96.80	\$387.20
10	PD-0069B	UNDERCOVER EXPENSE REPORT; 250/BOX	4	BX	\$98.56	\$394.24
11	PD-0107	POLICE NOTICE ABANDONED CAR (ORANGE) STICKER; 250/BOX	12	BX	\$12.26	\$147.12
12	PD-107A	ABANDONED NON-MOTORIZED VEHICLE (RED) STICKER ; 250/BOX	4	BX	\$60.63	\$242.52
13	PD-0109B	PAWN SHOP RECORD BOOK; 75 Books/CASE	8	CS	\$146.55	\$1,172.40
14	PD-0113	VEHICLE AND EQUIPMENT REPAIR FORM; 500 BOX	12	BX	\$71.00	\$852.00
15	PD-0133	CONTACT CARD; 250/BOX	12	BX	\$23.95	\$287.40
16	PD-0133S	CONTACT CARD SPANISH; 250/BOX	4	BX	\$62.50	\$250.00
17	PD-0134	CONTACT CARD WITH HOURS; 250/BOX	4	BX	\$62.50	\$250.00
18	PD-0154	POLICE NOTICE JUNKED VEHICLE (GREEN) STICKER; 1,000/BOX	1	BX	\$242.50	\$242.50
19	PD-0162	MIRANDA CARD; 1,000/BOX	4	BX	\$-	\$-
20	PD-0166	REGISTER FORM 1,000/BOX	1	BX	\$316.50	\$316.50
21	PD-020	EMERGENCY NOTIFICATION FORM 500/BOX	1	BX	\$272.72	\$272.72
22	PD-0201	PAWN SHOP PROPERTY HOLD CARD 50/BOX	50	BX	\$7.82	\$391.00
23	PD-0211	OUT OF SERVICE STICKER 1,000/BOX	1	BX	\$208.71	\$208.71
24	PD-0215	STICKER "POLICE PAL" PERFORATED 300 CT. ROLL; 1,000/ROLLS PER CASE	25	CS	\$-	\$-
25	PD-0215B	STICKER "POLICE PAL EXPLORER" PERFORATED 300 CT. ROLL; 1,000/ROLLS PER CASE	5	CS	\$-	\$-
26	PD-FAS	FALSE ALARM STICKER; 1,000/BOX	3	BX	\$-	\$-
27	PD-0139	CITE AND RELEASE CITATION BOOKS PD-0139; 100/BOOKS IN A CASE	5	CS	\$-	\$-
28	PD-LWC	LICENSE AND WEIGHT CITATION ORDER 1,000/CASE	1	CS	\$408.50	\$408.50
29	PD-LWCCS	LICENSE AND WEIGHT CITATION CONTINUATION SHEET; 1,000 CASE	1	CS	\$408.50	\$408.50
30	DIC-24	DIC 24 STATUTORY WARNING; 1,000/CASE	1	CS	\$316.50	\$316.50

56	BGIR	EHSD- BLANK GENERAL INSPECTION REPORT FORM; 8-1/2 X 11" WHITE WITH BLACK INK; 25 PER PACK	10	PK	\$-	\$-
57	CH-TC 500A	EHSD- FOOD ESTABLISHMENT INSPECTION REPORT FORM; 8-1/2 X 11" WHITE WITH BLACK INK DOUBLE SIDED; 25 PER PACK	320	PK	\$-	\$-
58	CH-TC 500B	REPORT PAGE 2 FORM; 8-1/2 X 11" WHITE WITH BLACK INK DOUBLE SIDED; 25 PER PACK	320	PK	\$-	\$-
59	CH-602	EHSD- ORDER SUSPENDING FOOD ESTABLISHMENT PERMIT FORM; 8-1/2 X 11" WHITE WITH BLACK INK; 25 PER PACK	16	PK	\$-	\$-
60	CH-602 NCS	EHSD- NOTICE OF COMPLIANCE SCHEDULE FORM; 8-1/2 X 11" WHITE WITH BLACK INK; 25 PER PACK	16	PK	\$-	\$-
61	CH-TC 501	EHSD- FOOD PRODUCT ESTABLISHMENT INSPECTION REPORT FORM; 8-1/2 X 11" WHITE WITH BLACK INK; 25 PER PACK	20	PK	\$-	\$-
62	CH-TC 503	EHSD- MOBILE FOOD VENDOR INSPECTION REPORT FORMS; 8- 1/2 X11" WHITE WITH BLACK INK; 25 PER PACK	60	PK	\$-	\$-
63	CH-TC 502	EHSD- MOBILE FOOD VENDOR PERMIT INSPECTION REPORT FORM; 8-1/2 X 11" WHITE WITH BLACK INK; 25 PER PACK	60	PK	\$-	\$-
64	CH-TC 504	EHSD- TEMPORARY FOOD INSPECTION REPORT FORM; 8-1/2 X11" WHITE WITH BLACK INK; 25 PER PACK	140	PK	\$-	\$-
65	TC-604 NOV	EHSD-TRAVIS COUNTY HEALTH AND HUMAN SERVICE DEPARTMENT NOTICE OF VIOLATION FORM; 8-1/2 X 11 WHITE WITH BLACK INK; 25 PER PACK	20	PK	\$-	\$-
66	DOG-NOV	EHSD- DOG/ANIMAL ENCLOSURE NOTICE OF VIOLATION FORM; 8-1/2 X 11" WHITE WITH BLACK INK; 25 PER PACK	3	PK	\$-	\$-
67	FOWL-NOV	EHSD- FOWL ENCLOSURE NOTICE OF VIOLATION FORM; 8-1/2 X 11" WHITE WITH BLACK INK; 25 PER PACK	6	PK	\$-	\$-
68	EH-TC 904	EHSD-POOL CO CHOW INSPECTION REPORT FORM; 8-1/2 X 11" WHITE WITH BLACK INK; 25 PER PACK	10	PK	\$-	\$-
69	EH-TC 901	EHSD- POOL INSPECTION REPORT FORM; 8-1/2 X 11" WHITE WITH BLACK INK; 25 PER PACK	100	PK	\$-	\$-
70	EH-TC 905	EHSD-PWIFF PUBLIC INTERACTIVE WATER FOUNTAINS INSPECTION FORM; 8-1/2 X 11" WHITE WITH BLACK INK; 25 PER PACK	2	PK	\$-	\$-
71	ECHU 701	EHSD- SIPPO/MATTO INSPECTION REPORT/NOTICE OF VIOLATION FORM; 8-1/2 X 11" WHITE WITH BLACK INK; 25 PER PACK	3	PK	\$-	\$-
72	EHS RVP	EHSD- FIELD INSPECTION REPORT FORM; 8-1/2 X 11" WHITE WITH BLACK INK; 25 PER PACK	3	PK	\$-	\$-
73	FMC-EHSD	EHSD- FOOD MANAGER CERTIFICATE; 8-1/2 X 11" WHITE WITH RED INK; 25 PER PACK	200	PK	\$1.72	\$344.00
74	TB400A	ATCHD- TUBERCULOSIS ELIMINATION DIVISION REPORT OF CASE AND PATIENT SERVICES FORM; 8-1/2 X 11 YELLOW WITH BLACK IN; 50 PER PAD, 2 HOLE PUNCH AT TOP OF PAGE	150	PD	\$3.07	\$460.50
75	TB400B	DIVISION REPORT OF CASE AND PATIENT SERVICES FORM; 8-1/2 X 11 PINK WITH BLACK IN; 50 PER PAD, 2 HOLE PUNCH AT TOP OF PAGE	80	PD	\$4.28	\$342.40
76	2200-CD UNIT	ATCHD- COMMUNICABLE DISEASE UNIT TB/STD AUTHORIZATION TO RELEASE MEDICAL INFORMATION FORM; 8-1/2 X 11 WHITE/YELLOW/PINK WITH BLACK IN; 50 PER PACK	80	PK	\$10.14	\$811.20
77	2200SSP-CD UNIT	ATCHD- COMMUNICABLE DISEASE UNIT TB/STD AUTORIZACION PARA LIBERAR INFORMACION MEDICA FORM; 8-1/2 X 11 WHITE/YELLOW/PINK WITH BLACK IN; 50 PER PACK	50	PK	\$12.20	\$610.00
78	LAB-ORD FORM	ATCHD- COMMUNICABLE DISEASE UNIT LABORATORY LAB ORDER AND REPORT FORM; 8-1/2 X 11 WHITE/YELLOW/PINK WITH BLACK AND RED INK; 50 PER PACK	300	PK	\$6.30	\$1,890.00
79	TBCF	ATCHD-COMMUNICABLE DISEASE UNIT TUBERCULOSIS CLEARANCE FORM; 8-1/2 X 11", 3-PART, WHITE/YELLOW/PINK WITH BLACK INK; 50 PER PACK	50	PK	\$12.20	\$610.00
80	966-30-100-001	STATIONERY LETTERHEAD CITY OF AUSTIN 8-1/2 X 11 (1) SIDED (1) PART, BLUE & RED INK, @1 GRDE 20# BOND WHITE, QTY 500 PER RM, SHRINK WRAPPED WITH CHIPBOARD BACK AND FRONT	100	RM	\$36.50	\$3,650.00
81	HGT-WPDR	HALF GREEN TAG 3-1/2" X 3-1/4", LIGHT GREEN (BRIGHT OR PHOSPHORESCENT) ADHESIVE LABEL (MATAO STARLINER PERMANENT ADHESIVE OR EQUAL) WITH BLACK INK, PACKAGED 50 PER SHRINK WRAP	600	PK	\$-	\$-
82	ENV-IOE	ENVELOPE, #10 WHITE(1) SIDED BLACK INK, INTEROFFICE ENVELOPE; 500/ Box	20	BX	\$23.50	\$470.00
83	ENV-#10BUS	ENVELOPE, #10 WHITE (1) SIDED BLACK INK, RETURN ADDRESS 5/16" FROM SIDE OF ENVELOPE AND 3/8" FROM TOP OF ENVELOPE CORNER 2,500/ Case (PRINTING SHALL BE PLACED AS INDICATED ON WINDOW ENVELOPE SAMPLE)	60	CS	\$83.33	\$4,999.80
84	ENV-#10WBUS	ENVELOPE #10 BUSINESS, WINDOW (1) SIDED BLACK INK, RETURN ADDRESS 5/16" FROM SIDE OF ENVELOPE AND 3/8" FROM TOP OF ENVELOPE CORNER 2,500/ Case	75	CS	\$58.67	\$4,400.25
85	310-48-101-001	ENVELOPE, BID PROPOSAL "CONTRACT CONSTRUCTION" 10 X 13 (1) SIDED (1) PART, BLACK INK, SU832 MANILA ENVELOPE, QTY 25 PER PKG.	40	PK	\$8.50	\$340.00
86	310-48-102-001	ENVELOPE, PETTY CASH TICKET 7-1/2 X 10-1/2 (1)SIDED PART, RED INK, SUB 32 MANILA ENVELOPE, QTY. 20 PER PKG.	20	PK	\$-	\$-

87	WPDR-CORRN	WPDR- CORRECTION NOTICE, SNAP-OUT FORM, 3-PART, NCR, 8-1/2" X 11" AFTER REMOVAL OF 3/4" PERFORATED STUB, BLACK INK, WITH ADHESIVE PEEL TAPE STRIP ON THE TOP BACK OF THE LAST SHEET. TOP SHEET SHALL BE 15# NCR PAPER, COLOR PINK WITH THE MARGINAL WORD "ORIGINAL" PRINTED IN RED INK ON THE BOTTOM CENTER WHITE WITH THE MARGINAL WORD "FIELD COPY" PRINTED IN RED INK ON THE BOTTOM CENTER OF SHEET LAST SHEET SHALL BE 104" TAG NCR, COLOR WHITE. PACKAGED BULK 50 PER SHRINK WRAP.	50	PK	\$15.50	\$775.00
88	WPDR-IRI	WPDR- INVESTIGATION/RE-INSPECTION FEE, SNAP-APART FORM 2-PART, NCR, 8-1/2" X 4-1/2" AFTER REMOVAL OF 3/4" PERFORATED STUB, BLACK INK WITH AN ADHESIVE PEEL TAPE STRIP ON THE TOP BACK OF THE LAST SHEET. TOP SHEET SHALL BE 15# NCR PAPER, COLOR YELLOW, MIDDLE SHEET SHALL BE 14# NCR PAPER, COLOR PINK, LAST SHEET SHALL BE 105# NCR TAG PAPER, COLOR WHITE, WITH BLUE AND RED INK CITY OF AUSTIN EMBLEM PRINTED AT THE TOP CENTER	50	PK	\$13.60	\$680.00
89	WPDR-TO	WPDR- TEMPORARY OCCUPANCY SNAP APART FORM, 2-PART, CARBONLESS PAPER, 8-1/2" X 11" AFTER REMOVAL OF 3/4" PERFORATED STUB, BLACK INK, WITH AN ADHESIVE PEEL TAPE STRIP ON THE TOP BACK OF THE LAST SHEET. TOP SHEET SHALL BE 15# PAPER, COLOR YELLOW, LAST SHEET SHALL BE 105# TAG PAPER, COLOR WHITE, WITH BLACK SCREENED CITY OF AUSTIN SEAL PRINTED AT THE TOP CENTER (ALL SHEETS). PACKAGED 50 PER SHRINK WRAP	100	PK	\$8.85	\$885.00
90	WPDR-MGI	WPDR- MEDICAL GAS INITIAL INSPECTION SNAP-APART FORM, 3-PART, CARBONLESS PAPER, 8-1/2" X 11" AFTER REMOVAL OF 3/4" PERFORATED STUB, BLACK INK, WITH AN ADHESIVE PEEL TAPE STRIP ON THE TOP BACK OF THE LAST SHEET. TOP SHEET SHALL BE 15# PAPER, COLOR WHITE, MIDDLE SHEET SHALL BE 15#, COLOR CANARY, LAST SHEET SHALL BE 15#, COLOR PINK WITH BLACK SCREENED CITY OF AUSTIN SEAL PRINTED AT THE TOP CENTER (ALL SHEETS). PACKAGED 50 PER SHRINK WRAP	25	PK	\$17.60	\$440.00
91	WPDR-BKLT	WPDR- PERMIT BOOKLET 8-1/2 X 3-1/2, 3- PART, CARBONLESS PAPER, 5 SETS PER PAD, 20# WHITE, CANARY AND PINK, BLACK INK, BLACK SCREENED CITY OF AUSTIN SEAL ON CENTER OF ALL SHEETS, CONTINUOUS CRASHED NUMBER IN RED INK, CHIP BOARD BACKING, GLUED AT TOP	50	BK	\$-	\$-
92	N/A	TEMPORARY HAND RECEIPT FORM BLACK INK, COLOR WHITE, CANARY & PINK, DOUBLE SIDED, 1000 PER PACK.	3	PK	\$-	\$-
93	N/A	SMOKE TESTING DOOR HANGERS . 1000 PER PACK	4	PK	\$-	\$-
SUBTOTAL FOR CATEGORY 1						\$62,953.82

CATEGORY 2 - RELATED SERVICES					
	ITEM DESCRIPTION	UNIT OF MEASURE	ESTIMATED ANNUAL QUANTITY	UNIT PRICE	EXTENDED PRICE
94	TYPE SETTING CHARGES PER 30 MIN.	30 MIN	50	\$25.00	\$1,250.00
95	RUSH/EXPEDITED DELIVERY (NOT TO EXCEED \$25.00)	EACH	50	\$25.00	\$1,250.00
96	RUSH/EXPEDITED FEE PER ORDER	EACH	50	\$25.00	\$1,250.00
97	FORM REVISION (FLAT FEE PER FORM)	EACH	50	\$25.00	\$1,250.00
98	DESIGN SERVICES PER HOUR	HOURL	50	\$25.00	\$1,250.00
SUBTOTAL FOR CATEGORY 2 =					\$6,250.00
TOTAL BID					\$69,203.82

CATEGORY 3-DISCOUNT OFF OR MARKUP TO PRICE LISTS FOR NON-SPECIFIED PRODUCTS (FOR INFORMATIONAL PURPOSES ONLY)			
<p>The City may wish an Offeror provide additional products as they relate to this contract. In order to be paid for those additional products, provide manufacturers name and catalog numbers for the additional products you can provide the City. Indicate the minimum percentage discount or maximum markup to costs you can provide the city for these products. The percentage discount(s) or markup(s) listed shall be fixed throughout the term of the contract including any subsequent renewal periods. This information will not be used in the evaluation of the bid and is for informational purposes only and there is no guarantee of purchase. Please include additional pages as necessary.</p>			
ITEM NO	NAME AND NUMBER OF PRICE LIST	LATEST EFFECTIVE DATE OF PRICE LIST	MINIMUM DISCOUNT FROM OR MAXIMUM MARKUP TO PRICE LIST
99	The City may wish to purchase printing, not listed on Pricing Submittal sheet. Please list the percentage Discount from retail price offered to the City for any additional Printing.		<div style="text-align: right;"> _____ % Discount or _____ % Markup </div>
No response to the below items may be considered as non-responsive and may result in disqualification of the bid.			
Use list below to provide details on the recycled paper to be used on this contract and the current cost per cwt. You may also provide a separate worksheet to include more information.			

Recycled Paper (Description details)	Cost Per CWT
NCR paper is generally virgin paper	
Use list below to provide details on the Energy Star certified printing equipment to be used on this contract. You may also provide a separate worksheet to include more information.	
List any Energy-Star certified printing equipment to be used for this contract. (Name/Type and Manufacturer)	
Provide information about the use of vegetable-based, soy-based, and/or low-VOC ink to be used in any printing services on this contract:	
Low VOC ink utilized	
Provide information about sustainable packaging to be used in this contract. Sustainable packaging shall minimize or eliminate the use of disposable containers and/or incorporates recycled content. For example, where appropriate, vendor packaging using reusable crates or reusable pallets is preferred over boxes packaging. For corrugated cardboard packaging (also known as containerboard packaging), the City of Austin encourages vendors to use versions that contain a minimum of 25% by weight of post-consumer materials.	
DELIVERY TERMS: DELIVERY IS TO BE FOB DESTINATION, PREPAID AND ALLOWED	
Generally delivery is 15 business days from date of approved proof.	
DELIVERY METHOD: <input checked="" type="checkbox"/> COMMON CARRIER (FedEx,UPS) <input type="checkbox"/> VENDOR DELIVERY	
Jayden Graphics Inc.	
EMAIL ADDRESS:	